



Ashtabula County
SEPTIC/SEWER
Forgivable Loan Program
25 W. Jefferson St., Jefferson, OH 44047

REQUIRED DOCUMENTATION

The following documentation must be provided to the County of Ashtabula to determine if you are eligible for the Household Sewage Treatment System Program. All required, applicable documents must be provided for your application to be processed.

- A copy of your homeowner's insurance listing dwelling (house) \$ amount of coverage and annual premium.
- A copy of your 2018 W-2 Statement of Earnings or #1099 Statement
- A copy of your 2018 Federal Tax Return #1040 (Must be signed and dated)
- Include copies of your last twelve (12) week's pay stubs reflecting year-to-date total (either 12 pay stubs if paid weekly or 6 if paid bi-weekly.)
- Name, address, phone number, and dates of employment with all employer(s) for the past two years
- A copy of your Social Security Benefits Statements (Form SSA-1099)
- A copy of your pension stating monthly or yearly earnings
- A copy of your complete divorce documents/decrees (if applicable)
- A copy of any statements for all IRA's, 401k's, stocks, bonds etc.
- Copies of your last three (3) months bank checking/savings account statements
- Copy of any health district citation

NOTE: Not all of the above documents pertain to you. If you are married or applying for a joint forgivable loan, the above information will be required on all persons applying during the application. The above documentation must be provided for all adult household members with income and/or assets. If you cannot make copies, we will be happy to do this for you at our office.

